

# AGENDA

## *REGULAR MEETING OF COUNCIL*

**Tuesday, November 10, 2015**

**7:30 p.m.**

**George Fraser Room, Ucluelet Community Centre  
500 Matterson Drive,  
Ucluelet, B.C.**

**Council Members:**

Mayor Dianne St. Jacques

Councillor Sally Mole

Councillor Randy Oliwa

Councillor Marilyn McEwen

Councillor Mayco Noel



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**REGULAR MEETING OF COUNCIL  
7:30 p.m.  
Tuesday, November 10, 2015  
George Fraser Room, Ucluelet Community Centre,  
500 Matterson Drive, Ucluelet**

**AGENDA**

- 1. CALL TO ORDER**
- 2. ADOPTION OF MINUTES**
  - 2.1 October 27, 2015 Regular Minutes** **p.7**
- 3. UNFINISHED BUSINESS**
- 4. MAYOR'S ANNOUNCEMENTS**
- 5. PUBLIC INPUT, DELEGATIONS & PETITIONS**
- 6. CORRESPONDENCE**
  - 6.1 Parking Concerns on Peninsula Road** **p.13**  
Marcelle Noel and Ellen Crowe-Swords, Residents
  - 6.2 Adoption Awareness Month** **p.15**  
Ministry of Children and Family Development
  - 6.3 Follow-up from VIEA** **p.17**  
Canadian Cancer Society
  - 6.4 Meeting Request Tourism Vancouver Island** **p.19**  
Suzanne Ghetler, Tourism Vancouver Island
- 7. INFORMATION ITEMS**
  - 7.1 UBCM Follow-up Minister Anton** **p.21**  
Ministry of Justice
  - 7.2 Sponsored Crown Grant** **p.23**  
Ministry of Community, Sport and Cultural Development
  - 7.3 UBCM Follow-up Minister Polak** **p.25**  
Ministry of Environment
  - 7.4 UBCM Follow-up Minister Thomson** **p.27**  
Ministry of Lands, Forests and Natural Resources
  - 7.5 Tourism Ucluelet Interim Budget** **p.29**  
Tracy Eeftink, Chair of Board of Directors

- 7.6 FOI Course for Elected Officials** **p.31**  
Local Government Leadership Academy
- 7.7 Remembering Working People** **p.33**  
BC Labour Heritage Centre

## **8. COUNCIL COMMITTEE REPORTS**

### **8.1 Councillor Sally Mole**

*Deputy Mayor April – June*

- Ucluelet & Area Child Care Society
  - Westcoast Community Resources Society
  - Coastal Family Resource Coalition
  - Food Bank on the Edge
- ⇒ *Other Reports*

### **8.2 Councillor Marilyn McEwen**

*Deputy Mayor July – September*

- West Coast Multiplex Society
  - Ucluelet & Area Historical Society
  - Wild Pacific Trail Society
  - Vancouver Island Regional Library Board – Trustee
- ⇒ *Other Reports*

### **8.3 Councillor Mayco Noel**

*Deputy Mayor October – December*

- Ucluelet Volunteer Fire Brigade
  - Central West Coast Forest Society
  - Ucluelet Chamber of Commerce
  - Tourism Ucluelet
  - Signage Committee
- ⇒ *Other Reports*

### **8.4 Councillor Randy Oliwa**

*Deputy Mayor January – March*

- Vancouver Island Regional Library Board - Alternate
  - Harbour Advisory Committee
  - Aquarium Board
  - Seaview Seniors Housing Society
- ⇒ *Other Reports*

### **8.5 Mayor Dianne St. Jacques**

- Alberni-Clayoquot Regional District
  - Coastal Community Network
  - Groundfish Development Authority
  - DFO Fisheries Committees for Groundfish & Hake
  - Pacific Rim Harbour Authority
- ⇒ *Other Reports*

## **9. REPORTS**

### **9.1 Expenditure Voucher G-16/15**

Jeanette O'Connor, Chief Financial Officer

**p.39**

- 9.2 Holiday Hours** **p.43**  
Jeanette O'Connor, Chief Financial Officer
- 9.3 Staff Report on Smoking Control** **p.45**  
John Towgood, Planner 1

**10. LEGISLATION**

**11. LATE ITEMS**

**12. NEW BUSINESS**

**13. QUESTION PERIOD**

**14. CLOSED SESSION**

*Procedural Motion to Move In-Camera:*

THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (g) and (j) of the *Community Charter*.

**15. ADJOURNMENT**





2015-258 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT the District of Ucluelet proclaim December 11, 2015 as 'A Day For Our Common Future'.*

**CARRIED**

**5.2 Request: Door Prize Donation for Ucluelet Harbour Seafoods Christmas Party**  
Irena LaRoche, Ucluelet Harbour Seafoods

2015-259 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT correspondence item 5.2 be referred to the Parks and Recreation department to determine if they have any appropriate gifts on hand for donation.*

**CARRIED**

**6. INFORMATION ITEMS:**

2015-260 It was moved by Councillor Mole and seconded by Councillor Noel  
*THAT Council receive information items 6.1 through 6.4 as a block.*

**CARRIED**

**6.1 LGLA Leadership Forum**  
Local Government Leadership Academy

2015-261 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council support in principle attending the LGLA Leadership Forum on February 3-5, 2016, but that Council defer discussion of participation in the Forum and other events to the budget process.*

**CARRIED**

**6.2 Reduced Speed Zone and Crosswalk in PRNP**  
Parks Canada

**6.3 CIVIX Event - November 24, 2015**  
CivicInfo BC and Lower Mainland Local Government Association

2015-262 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT staff be directed to perform a cursory review of the 2015 Community Recognition Awards to determine if the District of Ucluelet would be able to participate;*  
*AND THAT a report be brought forward on options for participation.*

**CARRIED**

**6.4 Inter-community Business Licence**  
Ministry of Small Business and Red Tape Reduction

2015-263 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council direct staff to develop a general report on the anticipated revenues, losses, and overall impact of participation in the proposed inter-community business license;*  
*AND THAT the general report with staff recommendations be brought forward for Council's review.*

**CARRIED**

## 7. COUNCIL COMMITTEE REPORTS:

### 7.1 Councillor Mole

#### Westcoast Community Resources Society

- Attended AGM, which was well attended; no change in board membership

#### Ucluelet & Area Child Care Society

- Met with member of society to discuss their contract; current contract is at an end
- At Council's suggestion, society will apply for grant-in-aid to assist with costs

### 7.2 Councillor McEwen

Absent

### 7.3 Councillor Noel

No meetings to report

### 7.4 Councillor Oliwa

No meetings to report

### 7.5 Mayor St. Jacques

#### Other Reports

- West Coast Solid Waste Management Group met; draft report is coming out soon - Council will make it available when it does; still lots of unanswered questions that will require public input
- CAO Yeates, Superintendent of Public Works, and Mayor attended Emcon Services meeting regarding winter maintenance for Highway 4; will begin 24/7 coverage in mid-November; run a joint enforcement campaign with the RCMP traffic division on tire requirements; will be same crew as last year (4 people); sand being used is 0.5" thick

## 8. REPORTS:

### 8.1 Expenditure Voucher G-15/15

Jeanette O'Connor, Chief Financial Officer

2015-265 It was moved by Councillor Oliwa and seconded by Councillor Noel  
*THAT Council receive Expenditure Voucher G-15/15.*

**CARRIED**

### 8.2 SCADA Upgrade

Warren Cannon, Superintendent of Public Works

2015-266 It was moved by Councillor Noel and seconded by Councillor Oliwa  
*THAT Council approve recommendation 3 of report item 8.2 "SCADA Upgrade", which states:*

1. *THAT no award be made at this time.*

**VOTE 3-1 (Mole Opposed); CARRIED**

2015-267 It was moved by Mayor St. Jacques and seconded by Councillor Oliwa  
*THAT Council direct staff to bring forward more information on the proposed SCADA upgrades that provides a better understanding of the system and what is proposed in report item 8.2.*

**CARRIED**

## **9. LEGISLATION:**

### **9.1 Tax Exemption Bylaw Report**

Jeanette O'Connor, Chief Financial Officer

2015-268 It was moved by Councillor Oliwa and seconded by Councillor Noel  
*THAT Council approve recommendation 1 of legislative report item 9.1 "Tax Exemption Bylaw No. 1185, 2015", which states:*

- 1. THAT Council gives Fourth Reading and final Adoption to "Ucluelet Municipal Property Tax Exemption Bylaw No. 1185, 2015".*

**CARRIED**

### **9.2 Ucluelet Municipal Property Tax Exemption Bylaw No.1185, 2015**

2015-269 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council give Fourth Reading and Final Adoption to Ucluelet Municipal Property Tax Exemption Bylaw No.1185, 2015.*

**CARRIED**

## **10. NEW BUSINESS:**

### **10.1 Councillor Oliwa**

2015-270 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT staff be directed to pursue an interim agreement with the appropriate government body to expedite the transfer of the Coast Guard house to boost Ucluelet's economic development initiatives.*

**CARRIED**

### **10.2 Councillor Mole**

2015-271 It was moved by Councillor Mole and seconded by Councillor Noel  
*THAT staff be directed to bring forward a report on Ukee Days, outlining the benefits, drawbacks and costs associated with moving the event to Tugwell Field from Seaplane Base;*  
*AND THAT staff include in its report any directives, recommendations or statements that pertain to Ukee Days within the Parks and Recreation Master Plan for Council's reference.*

**CARRIED**

- ❖ Requested that Council appoint a single liaison to attend all education-related groups and businesses for improved knowledge continuity

### **10.3 Mayor St. Jacques**

- ❖ Provided Council with an update from 'Wheels for Wellness' transportation meeting attended by Clr. McEwen; noted that amount of money applied for

does not include purchase of the van, therefore group will be looking for \$5000 from all seven communities for its purchase

- ❖ Provided Council with an update that Westcoast Community Resources Society has requested a letter of support for their grant application to the Province

### 11. QUESTION PERIOD:

No questions received

### 12. CLOSED SESSION:

2015-272 It was moved by Mayor St. Jacques and seconded by Councillor Oliwa  
*THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsection (a) of the Community Charter.*

**CARRIED**

Mayor St. Jacques suspended the regular meeting and moved in-camera at 8:26 pm.

### 13. ADJOURNMENT:

Mayor St. Jacques adjourned the in-camera meeting at 8:45 pm and resumed the open meeting at 8:46 pm.

### RELEASE OF CLOSED MEETING DECISIONS

2015-273 It was moved by Mayor St. Jacques and seconded by Councillor Mole  
*THAT Council appoint the following directors to the Community Forest board along with the associated terms:*

- *Geoff Lyons - 3 years*
- *Zolie Schafer - 2 years*
- *Dario Corlazzoli - 1 year*

*AND THAT staff be directed to write letters to all applicants not selected to thank them for their interest and inform them of Council's appointment decisions.*

**CARRIED**

Mayor St. Jacques adjourned the regular council meeting at 8:52 pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, October 27, 2015 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

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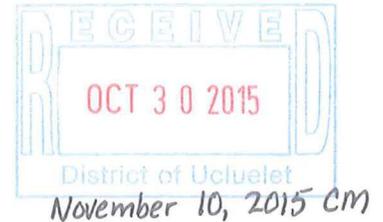
Dianne St. Jacques  
Mayor

---

Andrew Yeates  
CAO

DRAFT

Untitled



Mayor and Council  
Ucluelet BC  
October 25, 2015.

Re: Public Parking in the area of Peninsula Road and Bay Street, bordered by Main Street, with reference to the availability of parking spaces at the Army and Navy Building and parking lot.

There is congestion in this area at most daylight hours especially during the summer tourist season. Parking spills out onto the road in an unsafe manner as people try to access the services and businesses along Peninsula Road. Most people do not obey signage that indicates private parking areas.

A suggestion for the future would be to utilize the spaces at the Army and Navy parking lot during the day and night when there is no activity. Make this space public parking to help ease the congestion.

Untitled

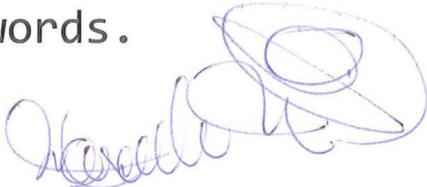
The Army and Navy is a non profit organization and pays no municipal taxes so this could be their contribution to the well being of the village. Please consider this in your budget for the calendar year 2016.

We would like this to be a priority item for next year. Parking is a major issue in our town.

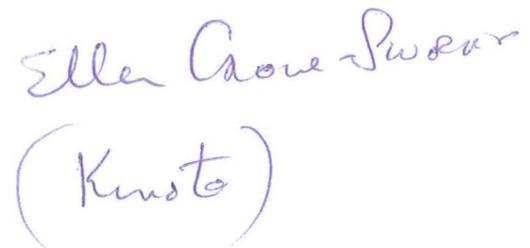
Respectfully submitted.

Marcelle Noel

Crowe-Swords.

A handwritten signature in blue ink, appearing to read "Marcelle Noel", with a large, stylized flourish above the name.

Ellen

A handwritten signature in blue ink, appearing to read "Ellen Crowe-Swords", with the name "Kinote" written in parentheses below it.

**Subject:** FW: Adoption Awareness Month

**From:** MCF Correspondence Management MCF:EX [REDACTED]

**Sent:** October-30-15 2:54 PM

**To:** Info Ucluelet <[InfoUcluelet@ucluelet.ca](mailto:InfoUcluelet@ucluelet.ca)>

**Subject:** Adoption Awareness Month

Ref: 224850

Her Worship Mayor Dianne St. Jacques and Council  
District of Ucluelet  
E-mail: [info@ucluelet.ca](mailto:info@ucluelet.ca)

Dear Mayor St. Jacques and Council:

November is Adoption Awareness Month in British Columbia. The month offers an opportunity to celebrate the many families in the province who have opened their hearts and homes through adoption, and to highlight the need for more families to consider adopting.

In your community and across the province, there are young people right now hoping for a family to call their own. Over the past 10 years, an annual average of approximately 270 children have been adopted in British Columbia, but there are still more than 1,000 children and youth in government care who are waiting for a forever family. Some are part of a sibling group, some have special needs, and some are teens. Regardless of personal circumstances, each and every child deserves a family to belong to, a place to grow up, help with preparing for the challenges of adulthood, and someone to rely on for support, encouragement and love.

Together with the Adoptive Families Association of British Columbia (AFABC), we are working to find those 1,000 families. The 1000familiesbc campaign is our joint effort to connect waiting children with caring families. Please help us raise awareness on Facebook and Twitter by using the hashtag #1000familiesbc or by directing members of your community to [1000familiesbc.com](http://1000familiesbc.com).

There are many other ways you can celebrate adoptive families and help raise awareness of adoption. Your council could proclaim Adoption Awareness Month in your community; you could create an adoption display in your office, using a copy of the Provincial Proclamation and Adoption poster; or you could help promote some of the many events to celebrate our adoptive families in communities across British Columbia throughout the month of November.

The AFABC's representative for your area can provide you with more information on these events, or about adoption in general. Their contact information, as well as contact information for the four licensed adoption agencies in British Columbia, can be accessed at: <http://www.mcf.gov.bc.ca/adoption/index.htm>.

The Ministry of Children and Family Development (MCFD) has created an information kit, with printable posters, fact sheets, and the Provincial Proclamation to help raise awareness of adoption in your community. To access this information and to find out more about adoption, I encourage you to visit the MCFD Web site regularly at: <http://www.mcf.gov.bc.ca/adoption/index.htm>.

On behalf of the MCFD, thank you for helping us raise awareness about adoption and find loving homes for British Columbia's children and youth.

Sincerely,

**ORIGINAL SIGNED BY**



**Sherri Hewko**

---

**From:** Info Ucluelet  
**Sent:** November-02-15 8:26 AM  
**To:** Council  
**Cc:** Morgan Dosedall; Andrew Yeates  
**Subject:** Follow-up from VIEA re. tobacco bylaw

**From:** Lyz Gilgunn [REDACTED]  
**Sent:** October-30-15 5:02 PM  
**To:** Info Ucluelet <InfoUcluelet@ucluelet.ca>  
**Cc:** [REDACTED]  
**Subject:** Follow-up from VIEA re. tobacco bylaw

Hello Marilyn,

I hope this email finds you well after what I am sure has been a busy week. I am following up on our conversation at the Vancouver Island Economic Alliance Summit regarding the amendments to the District of Ucluelet's tobacco bylaw. As mentioned, I am happy to present to Council and support the drafting of the amended bylaw. I have also reached out to Island Health (Scott Riddell and Dr. Paul Hasselback are both CC'd) as we work together to support municipalities in such changes.

Please let me know if and when this presentation and/or meeting would be possible. FYI, I will be in Tofino (and area) November 19-22 and happy to meet during that time.

Have a safe and healthy Halloween!

**Lyz Gilgunn**

Health Promotion Coordinator

**Canadian Cancer Society, Vancouver Island Region**

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About half of all cancers can be prevented. Discover the next step to reduce your risk—it's your life! Visit [itsmylife.cancer.ca](http://itsmylife.cancer.ca) to stop cancer before it starts.



**Subject:** Tourism Vancouver Island

**From:** Suzanne Ghetler [REDACTED]  
**Sent:** November-04-15 9:44 AM  
**To:** Info Ucluelet <[InfoUcluelet@ucluelet.ca](mailto:InfoUcluelet@ucluelet.ca)>  
**Subject:** Tourism Vancouver Island

Good Morning,

It is with great honour that I am contacting you to schedule a long awaited appointment with the Mayor of Ucluelet and Tourism Vancouver Island to explore opportunities of how we can best integrate tourism into your community.

Tourism Vancouver Island is one of the five regional destination marketing organizations in British Columbia that represents Destination British Columbia through the delivery of cooperative marketing and community development programs. Our organization is a not for profit association representing the tourism stakeholders within the Vancouver Island region, which Vancouver Island, Victoria, the Gulf Islands.

Our research department is currently working on trying to gauge community support and awareness of tourism. Part of how we hope to do this is by increasing our engagement with municipal leaders such as mayors, councillors and administrators. We're hoping to set up a casual meeting to conduct an informal research interview. Through this meeting, we hope to engage in discussion and develop a more direct relationship, as well as find out how we can work more effectively with you and your community.

Please let me know how best to arrange a date and time that will work for us to visit you in your community. We will need between 30 and 60 minutes of the Mayors time.

We look forward to working with you. Thank you for your time and assistance in this matter.

*Thank you .....*

*Suzanne Ghetler*

Tourism Services Assistant | Tourism Vancouver Island  
#501-65 Front Street, Nanaimo, B.C. V9R 5H9  
d- 250.754.3500 f- 250.754.3599

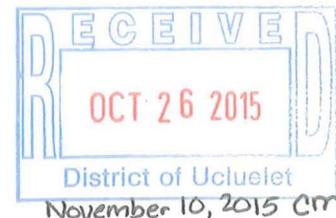
*I'm a Free Spirit...what's your EQ™ Travel Type? Take the quiz at [VancouverIsland.travel](http://VancouverIsland.travel)*



Filecode: 0410-20 MOJ  
 X-Ref: 0390-20 UBCM 2015  
 Forwarded to: Council, Andrew  
 Physical  Electronic



BRITISH  
COLUMBIA



OCT 20 2015

Mr. Randy Oliwa  
 Councillor for the District of Ucluelet  
 PO Box 999  
 Ucluelet BC V0R 3A0

Dear Mr. Oliwa:

I would like to thank the delegation from the District of Ucluelet for the informative meeting at this year's Union of British Columbia Municipalities Convention in Vancouver. I am writing to follow-up on our discussion regarding the District's designation as a limited duration post by the RCMP.

I appreciate that the existing Ucluelet Detachment commander had a very positive impact on the community and that the District did not want him to be transferred out at the end of his limited duration post term. I understand the District's concern that the limited duration post designation be applied evenly by the RCMP across British Columbia. As we discussed, the designation of limited duration posts is a federal government matter. I have asked Mr. Clayton Pecknold, Assistant Deputy Minister and Director of Police Services, to follow up with the RCMP to raise your concerns.

I appreciate these important opportunities to exchange ideas and share information. Through a continued partnership, I am confident that we can work together to increase the safety and security of the District of Ucluelet.

Yours very truly,

Suzanne Anton, QC  
 Attorney General  
 Minister of Justice

pc: Mr. Clayton Pecknold

Ministry of  
Justice

Office of the  
Minister of Justice  
and Attorney General

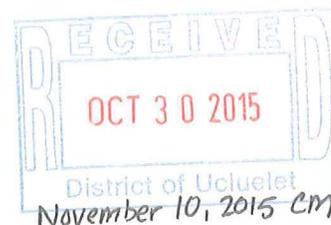
Mailing Address:  
PO Box 9044 Stn Prov Govt  
Victoria BC V8W 9E2  
e-mail: JAG.Minister@gov.bc.ca  
website: www.gov.bc.ca/Justice

Telephone: 250 387-1866  
Facsimile: 250 387-6411





Filecode: 6830-20 LIGHTHOUSE  
 X-Ref: 0410-20 MCSD  
 Forwarded to:  
 Physical  Electronic



October 23, 2015

Ref: 159666

Her Worship Mayor Dianne St. Jacques  
 and Members of Council  
 District of Ucluelet  
 PO Box 999  
 Ucluelet, BC V0R 3A0

Dear Mayor St. Jacques and Councillors:

The Ministry of Community, Sport and Cultural Development has reviewed your application for a Sponsored Crown Grant (SCG). Obtaining sponsorship is the first step in the application process for a Province of British Columbia SCG.

The Ministry has identified your proposed use of Crown land as meeting the Province's criteria for sponsorship. I am pleased to provide you with this sponsorship letter for the following application:

Location and Proposed Use	File #	Amount
Amphitrite Point Lands - Wild Pacific Trail, Museum	1414343	\$2,970,000

Ministry sponsorship does not guarantee final approval of your application by the Province. The intent of the sponsorship is to inform FrontCounter BC (FCBC) and the Ministry of Forests, Lands and Natural Resource Operations (FLNRO) that this Ministry supports your proposed use of the Crown land. FLNRO will review your SCG application. This Ministry is not involved in the adjudication process.

Any additional costs identified during processing of your application, other than the value of the land, will need to be covered by the applicant. These may include legal, conveyance, survey and appraisal fees, advertising, and development and marketing costs of the subject property. In addition, FLNRO may request your assistance in engaging with local First Nations prior to any land transfer or tenure.

FCBC and FLNRO will process your application when they receive a copy of this sponsorship letter, and will notify you if additional information is required. FLNRO will then forward recommendations to Government to obtain approval for the transfer of Crown land. To track your application, please contact your regional FCBC or FLNRO office or visit: [www.frontcounterbc.gov.bc.ca/contact/](http://www.frontcounterbc.gov.bc.ca/contact/). You will be advised of a final decision prior to the end of the application process.

.../2

Ministry of Community,  
 Sport and Cultural Development and  
 Minister Responsible for TransLink

Office of the Minister

Mailing Address:  
 PO Box 9056 Stn Prov Govt  
 Victoria BC V8W 9E2  
 Phone: 250 387-2283  
 Fax: 250 387-4312

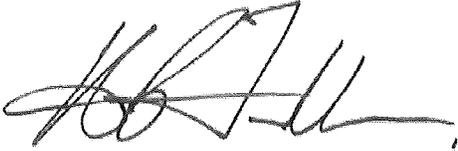
Location:  
 Room 310  
 Parliament Buildings  
 Victoria BC

[www.gov.bc.ca/cscd](http://www.gov.bc.ca/cscd)

Her Worship Mayor Dianne St. Jacques  
and Members of Council  
Page 2

I wish you every success with your project.

Sincerely,

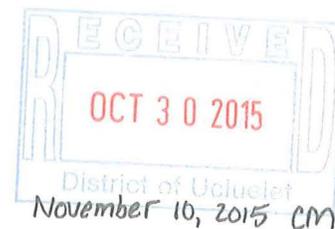
A handwritten signature in black ink, appearing to read 'Peter Fassbender', with a stylized flourish at the end.

Peter Fassbender  
Minister

Enclosure

pc: Ms. Diane Elliott  
Natural Resource Specialist  
Nanaimo FrontCounter BC  
Ministry of Forests, Lands and Natural Resource Operations

Mr. Greg Goodwin  
Executive Director, Economic Development Division  
Ministry of Jobs, Tourism and Skills Training



Reference: 290698

*October 27, 2015*

Her Worship Mayor Dianne St. Jacques  
 and Council representatives  
 District of Ucluelet  
 PO Box 999  
 Ucluelet BC V0R 3A0

Dear Mayor St. Jacques and Council representatives:

I am writing to follow up on my recent meeting with District of Ucluelet representatives at the 2015 Union of British Columbia Municipalities (UBCM) Convention.

The annual UBCM convention offers an important opportunity for local governments to have conversations and outline priorities with the provincial government. These meetings help to inform ministries on issues that matter most to communities in British Columbia. I was pleased to have the opportunity to meet with you and discuss issues of mutual importance.

Ministry staff have committed to following up on the issues raised at this meeting.

Thank you again for taking the time to meet. I look forward to continuing to work closely with you.

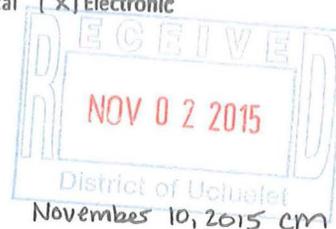
Sincerely,

Mary Polak  
 Minister





Filecode: D390-20 UBCM 2015  
X-Ref: 0410-20 MFLNR  
Forwarded to: Council Andrew  
 Physical  Electronic



Ref: 218289

October 27, 2015

Her Worship Mayor Dianne St. Jacques  
District of Ucluelet  
P.O. Box 999  
Ucluelet, British Columbia  
V0R 3A0

Dear Mayor St. Jacques:

I understand that local officials met with representatives from my office and the ministry on Tuesday, September 22 at the 2015 UBCM Convention to discuss the Barkley Community Forest and Ucluelet Coast Guard station lands. I regret that I was unable to attend this year's convention, but was pleased to hear that you had a productive meeting.

I was pleased to announce the issuance of the Barkley Community Forest Agreement at the British Columbia Community Forest Association Annual General Meeting in June 2015. We look forward to working with the Barkley Community Forest Limited Partnership as they submit a forest stewardship plan and begin active operations.

With respect to the Coast Guard station, these lands are under reserve for navigational aid use, and the Coast Guard currently maintains the rights to use the lands for this purpose. While the lands remain under federal jurisdiction at present, Ucluelet's application for a Sponsored Crown Grant is currently being processed. I have asked ministry staff to ensure that Ucluelet officials were kept apprised of progress on a regular basis.

Again, thank you for bringing these significant issues to our attention.

Sincerely,

Steve Thomson  
Minister





November 2, 2015.

To Her Worship and Council,

Tourism Ucluelet Interim Budget 2015

Please find attached the short interim budget for the time period of October 1 - December 31, 2015.

As Tourism Ucluelet is in the process of moving its year-end to a calendar year, the attached budget will reflect primarily administrative/operational costs, as well as items which have been carried over and had prior commitment in 2015.

The purpose of the adjustment of the year-end is to allow for better alignment of Board members, reporting, budgeting and project management. As the shoulder season continues to grow, the end of September is no longer feasible to maintain Board retention at meetings leading up to approval of the following years' budget and marketing plan. It was felt in order to benefit both the organization and its Board, moving the year-end provided the best options.

Figures to note:

Interim Budget	\$82,215
Carry over from 2015 budget ~	\$50,000
Difference ~	\$32,215
Surplus of revenues from 2015~	\$36,000
Remainder from Reserves if required	\$0
** Carry over to 2016 Budget for outstanding projects (Website & Photography)** ~	\$10,000

~ approximate figures

All new projects have been moved to the 2016 budget.

If there is any further documentation required, do not hesitate to contact me.

I thank you on behalf of the Board and myself for your time and consideration.

Best Regards,



Tracy Eeftink  
Chair, Board of Directors  
Tourism Ucluelet

TU Budget by Category October 1, 2015 - December 31, 2015

	ACCTS		BUDGET AMT	INFO
ADMINISTRATION	5705	Wages	10,500.00	
Operations	5610	Accounting/Legal	1,500.00	
	5690	Bank	50.00	
		Benefits	900.00	
	5612	Bookkeeping Fees	550.00	
	5710	Business License/ Fees	150.00	
	1910	Computer Software	150.00	
	5640	Courier/Postage	100.00	
		Insurance	1,400.00	annual cost
	5773	Meeting Expenses	1,000.00	
	4200	Membership	25.00	
	5665	Office Equipment	0.00	
	5700	Office Supplies	600.00	
	1050	Petty Cash	100.00	
	5780	Phone	275.00	
	5720	Professional Development	0.00	
	2310	Receiver General pymts	4,000.00	
	5760	Rent	1,935.00	
	5789	Travel	1,000.00	
		Utilities (Including Internet)	480.00	
		<b>TOTAL OPERATIONAL COSTS</b>	<b>24,715.00</b>	
<b>PROMOTIONAL ADVERTISING</b>				
Operations	5670	Graphic Design	300.00	
	5781	Internet & Website	0.00	
		Inventory	0.00	
	5725	Marketing	11,400.00	
	5200	Purchases	1,000.00	
	5190	Sub contract wages	0.00	
		<b>Subtotal</b>	<b>12,700.00</b>	
Media	5615	Advertising/Promotions	500.00	
	5695	Community Marketing	6,000.00	banners
	5613	FAM tours	1,000.00	
	5783	Internet Content Marketing	0.00	
	5645	Joint Partnerships	0.00	
	4210	On Line Advertising	1,500.00	Facebook
		Photography	3,000.00	
	5715	Print Advertising	10,000.00	TVI and outdoor guide including Real West Coast ad + TC ads
	5611	Print Material (collateral)	3,300.00	rack cards and trifolds
		Promotional Products	0.00	
	5786	Tradeshaw/Conferences	0.00	
	5795	Visual Marketing	6,500.00	pop up banner and new large banner display banner TU & joint TT
	5800	Video	0.00	
	5635	Website Design	13,000.00	Website development for whole project
		<b>Subtotals</b>	<b>44,800.00</b>	
		<b>TOTAL MARKETING COSTS</b>	<b>57,500.00</b>	
Sponsorship	5775	Sponsorship	0.00	
		<b>Subtotals</b>	<b>0.00</b>	
Contingency			0.00	
		<b>TOTAL COSTS</b>	<b>82,215.00</b>	
		Carry over from 2015 ~	\$ 50,000.00	
		Difference ~	\$ 32,215.00	
		Surplus btwn Budget & Intake to date ~	\$ 36,000.00	
		Reserves if required	\$ -	

*\*\*Carry over to 2016 Budget will be approximately \$10,000 for the continued website project and continued collection of Photos*



LGMA and LGLA in partnership are pleased to offer a webinar on

**Elected Official Freedom of Information & Protection of Privacy Training**



*As an elected official what are the key things you need to know about freedom of information and protection of privacy?*

Date and Time: Wednesday, November 25, 10:30 am - noon

Cost: \$99 per registrant + GST

Presenters: Sophie Loerich – Records Process Management and Privacy Coordinator, City of Surrey, and LGMA FOIPPA/Records Management committee member and Angila Bains – Manager, Information Services, Capital Regional District, and LGMA FOIPPA/Records Management committee member

This one and a half hour, interactive webinar will walk participants through a presentation designed to help educate local government elected officials on the law and best practices pertaining to freedom of information and protection of privacy (FOIPP).

The objectives include:

- Present relevant, practical, clear and simple information to elected officials on how to conduct business as it relates to FOIPP. Topics include a discussion on elected officials using personal/local government emails and calendars, and using social media. What does it mean that records are the custody of their local government? Help elected officials understand how FOI applies: what is private information and what is public?
- Provide resource take-away material that will be of assistance to elected officials as they carry out their duties.

**Cancellation Policy** – Requests for refund/cancellation will be accepted until one week before the webinar, subject to a \$50 cancellation fee. No refund will be provided otherwise, although substitutions are permitted.

**Course Format**

The course is presented in a webinar format with registrants participating via a toll free telephone line and their computer in an on-line webinar conference. Participants will have an opportunity to ask questions during the webinar.

Each webinar session is recorded. This is done to allow a registrant who missed the session, or who wishes to reinforce their learning, to view the session a second time.

**RECEIVED  
VIA EMAIL**

October 23, 2015



November 2015

Friends:

**Re: Remembering Working People:  
Plaques Around the Province Project**

The BC Labour Heritage Society was founded in 2005. We engage in partnerships and projects that help define and express the role that work and workers have played in the evolution of social policy and its impact on the present and future shaping of the province.

I am writing to invite your participation in the BC Labour Heritage Centre's new **Remembering Working People: Plaques Around the Province Project**. An information sheet and nomination forms are attached.

There are two important aspects to this project:

1. To identify and catalogue existing memorials that fit our criteria (detailed in the Project Description).
2. To install a new series of cast bronze plaques which will document events, actions, episodes, movements, experiences, groups, individuals or places that have not been recognized to date. In this phase of the project, our focus will be on locations outside of Metro Vancouver.

We are reaching out to as many labour and community groups as possible to fulfill our goals. Anyone can submit a nomination.

This is an exciting project that will increase public awareness of the history of working people in British Columbia in a permanent way.

Please contact our Project Manager, Donna Sacuta if you require further information.

Project website page: [www.labourheritagecentre.ca/patp](http://www.labourheritagecentre.ca/patp)

Email: [plaques@labourheritagecentre.ca](mailto:plaques@labourheritagecentre.ca)

Sincerely,



Ken Novakowski, Chairperson

Encls.

November 2015

[www.labourheritagecentre.ca/patp](http://www.labourheritagecentre.ca/patp)  
[plaques@labourheritagecentre.ca](mailto:plaques@labourheritagecentre.ca)

## Remembering Working People: Plaques Around the Province Project

In 2010, the BC Labour Heritage Centre partnered with the Vancouver Convention Centre on the installation of a series of educational panels along the interior and exterior of the new Convention Centre. The Convention Centre covered the cost of producing the panels and we provided the research.



**A series of plaques documenting events and people in British Columbia's labour history are on display at the Vancouver Convention Centre.**

Building on this success, the Labour Heritage Centre has launched the “Remembering Working People: Plaques Around the Province Project”. Our aim is to extend the Convention Centre program to areas outside of Vancouver.

We are seeking nominations of events, groups, individuals and places throughout the province that demonstrate the contributions of working people to the history of British Columbia.

Our criteria includes, but is not strictly limited to:

- defining **events, actions, episodes, movements, or experiences** that played a significant role in the history of the labour movement and working people in British Columbia
- **groups and individuals** that made a lasting contribution to labour and working history
- **places** that hold a direct association with a significant aspect of BC or Canadian labour history



## Inventory Submission

### BC Labour Heritage Centre Plaques Around the Province Project

Please help us identify locations of existing memorials to working people in British Columbia. Our criteria includes, but is not strictly limited to:

- **defining events, actions, episodes, movements, or experiences** that played a significant role in the history of the labour movement and working people in British Columbia.
- **groups and individuals** that made a lasting contribution to labour and working history
- **places** that hold a direct association with a significant aspect of BC or Canadian labour history

Describe the existing memorial that you feel fits our criteria. Use additional pages if necessary. Include a location, photos, related information or website (URL) address to help identify the location:

Your contact information:

Name

Address

Email:

Phone:

Return to:  
BC Labour Heritage Centre  
Suite 301-8988 Fraserston Crt  
Burnaby, BC V5J 5H8  
Or email to: [plaques@labourheritagecentre.ca](mailto:plaques@labourheritagecentre.ca)

Plaques Around the Province Project Manager: Donna Sacuta Cell: 604-833-1193

November 2015

# Remembering Working People Nomination Form

## BC Labour Heritage Centre Plaques Around the Province Project

Our criteria for recognition includes, but is not strictly limited to:

- **defining events, actions, episodes, movements, or experiences** that played a significant role in the history of the labour movement and working people in British Columbia.
- **groups and individuals** that made a lasting contribution to labour and working history
- **places** that hold a direct association with a significant aspect of BC or Canadian labour history

1. Describe proposed event, etc. that you are nominating for recognition. Include as much information as you can about the nominated project; attach extra information and photos if necessary:

2. Can you suggest a location for a plaque:

3. Are you able to make a financial contribution to the plaque's construction, or assist with fund-raising?

Your contact information:

Name

Address

Email:

Phone:

Return to:

BC Labour Heritage Centre  
Suite 301-8988 Fraserton Crt  
Burnaby, BC V5J 5H8

Or email to: [plaques@labourheritagecentre.ca](mailto:plaques@labourheritagecentre.ca)

Plaques Around the Province Project Manager:  
Donna Sacuta  
Cell: 604-833-1193

November 2015

## District of Ucluelet Expenditure Voucher

**G-16/15**

**Date: November 4, 2015**

**Page: 1 of 4**

**CHEQUE LISTING:**

**AMOUNT**

Cheques: # 23239 - # 23288	\$	78,387.64
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**PAYROLL:**

PR 22/15	\$	59,713.81
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	<u>\$</u>	<u><b>138,101.45</b></u>
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**RECEIVED FOR INFORMATION AT MEETING HELD:**

**November 10, 2015**

*Jeanette O'Connor, CFO*

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
023239	002	22/10/2015	AE003	ACTION EXCAVATING	1684	LB ROCK WALL	803.25		803.25	
023240	002	22/10/2015	AJP15	ARCHIE JOHNSTONE P	REF3291	EXHAUST FAN	1,508.12		1,508.12	
023241	002	22/10/2015	AP251	ALBERNI PAVING & C	OCT/15	HEMLOCK&PEN	4,238.07		4,238.07	
023242	002	22/10/2015	BA139	SHARKY BALLOONS	4	UKEE DAYS TICKETS	88.00		88.00	
023243	002	22/10/2015	BC017	BC HYDRO & POWER A	SEPT/15	SEPT/15	20,017.33		20,017.33	
023244	002	22/10/2015	BC193	BRICE CHRISTINE	DC71B	ESS TRAINING	255.70		255.70	
023245	002	22/10/2015	CE004	CORPORATE EXPRESS	39741846 39719571 39716721 39655993 39708515 39695810 39671611	CALCULATOR ENVELOPES/PENS/FLA BINDER INDEX BINDERS/REPORT COV TAPE MONITOR STAND./LAM PAPER/DIARIES/PAIN	103.03 107.13 19.97 140.05 15.67 156.28 272.70		814.83	
023246	002	22/10/2015	CGISC	CGIS CENTRE	42309	NOV/15	683.04		683.04	
023247	002	22/10/2015	CK608	CORTES KEVIN	D494	D494	1,330.08		1,330.08	
023248	002	22/10/2015	CT002	CLEARTECH INDUSTRI	140308 JJP 638811	DRUM/PALLET DEPOSI 4 HYPOCHLORITE	273.00- 696.36		423.36	
023249	002	22/10/2015	DC001	DOLAN'S CONCRETE L	UP75995 UK38896 UP35483 UP35486	KIMOTO PIT RUN KIMOTO CONCRETE KIMOTO-PEA GRAVEL KIMOTO-CRUSH	416.48 172.60 503.62 226.32		1,319.02	
023250	002	22/10/2015	DFC01	DUMAS FREIGHT COMP	30144 37274 37287	FOURSTAR BEAVER ELECTRIC CLEARTECH	34.09 159.27 427.43		620.79	
023251	002	22/10/2015	EO001	ENVIRONMENTAL OPER	10/15	MCDIARMID-VWTP OPE	157.50		157.50	
023252	002	22/10/2015	FS004	FOUR STAR WATERWOR	46371	WATER METER	2,448.15		2,448.15	
023253	002	22/10/2015	FW050	FAR WEST DISTRIBUT	295832 295707	SOAP/TISSUE/FOIL PAPER PRODUCTS	154.85 461.82		616.67	
023254	002	22/10/2015	HE104	HAUSER EVAN	121431	HAUSER-TRAINING	488.92		488.92	
023255	002	22/10/2015	JI072	JUSTICE INSTITUTE	20043167	UVFB EXAMS	160.00		160.00	
023256	002	22/10/2015	PC285	PETTY CASH - BARBA	10/15	OCT/15	150.40		150.40	
023257	002	22/10/2015	PI110	PUROLATOR INC	428905293 428978762	MAXXAM;FOURSTAR MAXXAM	114.78 120.05		234.83	
023258	002	22/10/2015	SS419	SOLIDARITY SNACKS	402 410 409	MOVIE NIGHT SHAKE OUT SNACKS REC WRKSHOP	80.60 50.00 145.75		276.35	
023259	002	22/10/2015	TH144	THOMAS HEATHER	121432	THOMAS-TRAINING	472.82		472.82	
023260	002	22/10/2015	TP002	TELUS	SEPT/15	SEPT/15	3,757.43		3,757.43	
023261	002	22/10/2015	TSC19	TRANSPARENT SOLUTI	8060	NOV/15	20.95		20.95	
023262	002	22/10/2015	U0148	UNION OF BC MUNICI	196	2016 DOG TAGS	104.68		104.68	
023263	002	22/10/2015	UC142	UCLUELET CONSUMER'	71627379 71626130 71626331 71626129 71633405 71631885 71626664 71637657 71638790	#4 #19 #3 #13 #10 #24 #1 #4 #3	136.02 54.65 121.68 32.29 137.22 126.90 127.50 125.43 122.22		937.45	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					71626101	#12	74.27			
					CREDIT	CLOSE 2ND ACCT	120.73-			
023264	002	22/10/2015	UC142	UCLUELET CONSUMER'	71627515	#23	72.28		610.50	
					71627194	#9	104.04			
					71626926	#2	57.61			
					71630435	#23	62.66			
					71629877	#5	36.56			
					71630049	#4	13.25			
					71628079	#12	57.63			
					71631777	JERRY CANS	40.47			
					71631780	JERRY CANS	59.42			
					71631271	#2	62.53			
					71631943	R1	44.05			
023265	002	22/10/2015	UC142	UCLUELET CONSUMER'	71633230	BRAKE FLUID	11.18		498.36	
					71635402	#23	68.61			
					71635541	#5	45.19			
					71635376	#2	49.40			
					71637149	#2	29.00			
					71636676	#14	44.21			
					71635090	#12	72.77			
					71638266	#12	74.71			
					71634133	UVFB	59.50			
					71637499	UVFB	29.77			
					71638532	#17	14.02			
023266	002	22/10/2015	UC142	UCLUELET CONSUMER'	CO1047856	YOUTH DINNER	46.11		535.31	
					CO1047957	YOUTH DINNER	3.54			
					CO1092304	YOUTH DINNER	59.24			
					CO1096920	AFTERSCHL SNACKS	45.05			
					CO1040153	MILK/BATTERIES	28.72			
					CO1071520	EOC SNACKS	93.78			
					CO1040698	YOUTH MOVIE NIGHT	12.06			
					71640927	R1	64.73			
					71640738	#2	65.14			
					71641063	#12	66.93			
					71638785	#23	50.01			
023267	002	22/10/2015	UC142	UCLUELET CONSUMER'	CO1101979	APPLES	11.98		52.77	
					CO1123781	MILK/CREAM	10.77			
					CO1124759	PENCIL/MARKERS/FOO	30.02			
023268	002	22/10/2015	UV145	UCLUELET VIDEO SER	10/15	OCT/15 491	557.76		557.76	
023269	002	23/10/2015	BE737	BENSON ERICA	121433	BENSON OCT 4-17/15	1,008.00		1,008.00	
023270	002	30/10/2015	AL001	ACKLANDS - GRAINGE	0537747	TRASH GRABBER/BROO	269.01		269.01	
023271	002	30/10/2015	AS877	ANDREW SHERET LIMI	03-045217	FABRIC CLOTH	412.43		412.43	
023272	002	30/10/2015	CK608	CORTES KEVIN	D495	D495	4,274.12		4,274.12	
023273	002	30/10/2015	CUPE1	CUPE LOCAL #118	010/15	PP020/21/22-2015	1,729.76		1,729.76	
023274	002	30/10/2015	DFC01	DUMAS FREIGHT COMP	39076	CLEARTECH	204.75		233.82	
					30146	FOUR STAR WATERWOR	29.07			
023275	002	30/10/2015	DM447	DOSDALL MORGAN	121441	DOSDALL-LGMA CLERK	457.79		457.79	
023276	002	30/10/2015	HI715	HETHERINGTON INDUS	E53562	WASTE PADS	157.50		147.00	
					E45437	FILTER REBATE	5.25-			
					E52959	FILTER REBATE	5.25-			
023277	002	30/10/2015	HS002	HOGAN, SARAH	121435	HOGAN-DANCE FIT SE	47.98		83.96	
					121440	HOGAN-DANCE FIT OC	35.98			
023278	002	30/10/2015	HSS40	HACH SALES & SERVI	1097106	ELECTRODE	308.00		308.00	
023279	002	30/10/2015	LY001	YOUNG ANDERSON	90460	1190123	7,655.17		9,300.55	
					90461	1190127	349.62			
					90457	1190010	330.40			
					90458	1190040	99.13			

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					90459	1190080	634.94			
					90462	1190128	231.29			
023280	002	30/10/2015	MB278	MARTIN BEVERLY	2000552.002	MARTIN-DAMAGE DEPO	425.00		425.00	
023281	002	30/10/2015	MS170	REVENUE SERVICES O	11/15	NOV/15	2,974.50		2,974.50	
023282	002	30/10/2015	MW001	MUNICIPAL WORLD IN	28892	2016 SUBSCRIPTION	51.98		51.98	
023283	002	30/10/2015	NA071	NOVAK ANNE	121438	NOVAK-CLAY ART CLU	1,118.00		1,118.00	
023284	002	30/10/2015	PB002	PACIFIC BLUE CROSS	306865	OCT/15	7,456.75		7,456.75	
023285	002	30/10/2015	RL068	RIVERA LYVIER	121434 121437	RIVERA-LATIN FURY RIVERA-LATIN FURY	164.40 258.00		422.40	
023286	002	30/10/2015	SF061	STEVENS FLICKERINE	121436	STEVEN-YOGA OCT/15	1,133.01		1,133.01	
023287	002	30/10/2015	SI604	SHU IAN	121439	SHU-PD OCT/15	1,899.12		1,899.12	
023288	002	30/10/2015	UC141	UCLUELET CHAMBER O	TVI HOST/15	2016 TVI RECEPTION	500.00		500.00	
Total:							78,387.64	0.00	78,387.64	

\*\*\* End of Report \*\*\*



## STAFF REPORT TO COUNCIL

Council Meeting: November 10, 2015  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** JEANETTE O'CONNOR, CHIEF FINANCIAL OFFICER

**FILE NO:** 0550-04

**SUBJECT:** HOLIDAY SEASON OFFICE HOURS

### RECOMMENDATION:

1. **THAT** Council authorize the closure of the Municipal Office for the 2015 holiday season from Monday, December 21, 2015 through Friday, January 01, 2016. The office will reopen on Monday, January 4, 2016.

### PURPOSE:

The purpose of this report is to identify the District of Ucluelet's hours of operation during the 2015 holiday season.

### BACKGROUND:

Similar to past last holiday seasons, it is standard practice to close the administration office and public works and parks departments for two weeks over the Christmas period to coincide with school breaks.

This year, it is proposed that the District office and Public Works & Parks departments be closed to the public on Monday, December 21, 2015 and reopen on Monday, January 4, 2016. All staff will be permitted time off during the two-week period on the basis that either vacation time or banked overtime will be used to offset all but statutory holidays. Staff will be permitted to work provided their supervisor agrees and there is worthwhile work to be performed, but all staff are being strongly encouraged to take the time off.

As in previous years, the Public Works & Parks department will ensure that sufficient personnel are available should any emergencies occur.

### SUMMARY AND CONCLUSION:

The objective of this report is identify the closure dates of the District of Ucluelet municipal office for the 2015 holiday season

**Respectfully submitted:**

  
JEANETTE O'CONNOR, CFO





## STAFF REPORT TO COUNCIL

Council Meeting: Nov 10, 2015  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** JOHN TOWGOOD PLANNER 1, ABBY FORTUNE DIRECTOR OF PARKS AND RECREATION **FILE NO:** 3900-30 PROPOSED

**SUBJECT:** PROPOSED SMOKING CONTROL BYLAW

**ATTACHMENT(S):** APPENDIX A –TOBACCO CONTROL ACT LEGISLATION, SECTION 2.2 AND 2.3

**RECOMMENDATION(S):**

1. **THAT** a Smoking Control Bylaw be created that includes any of the applicable clauses below:
  - a. A ban on smoking in all public playgrounds, playing fields, designated public spaces, public trails and all municipal parks; **and/or**
  - b. Increase the current 3 metre buffer zone for smoking near doorways, open windows, air intakes and bus stops to 8 metres; **and/or**
  - c. A ban on smoking in restaurant/bar patios, as well as 8 meters from customer service areas, including patios; **and/or**
  - d. Apply a fine based enforcement strategy;
  
2. **THAT** a Smoking Control Bylaw, be considered and determined to not proceed further.

**PURPOSE:**

To provide Council with information on a Ucluelet-specific Smoking Control Bylaw to augment the scope of the provincial “Tobacco Control Act” legislation.

**BACKGROUND:**

Smoking and the selling of tobacco products are controlled provincially by the “Tobacco Control Act”. It is currently against the law to smoke in any indoor public place or worksite, including pubs, bars and restaurants. It is also illegal to smoke in public transit vehicles, transit shelters, taxis and work vehicles. There is a 3 meter non-smoking “buffer zone” around public and work place doorways, opening windows and air intakes including apartments and condominiums. Smoking in the workplace is also controlled by the Workers Compensation Board’s Occupational Health and Safety Regulations.

Many BC Municipalities have opted to impose anti-smoking policies. These municipalities have gone above and beyond the provincial legislation and enacted municipal level smoking bylaws. Some examples of these augmentations are:

- The Ucluelet Community Center uses the LEED standard of banning smoking within 8 meters of doors/windows
- The City of Vancouver bylaw bans smoking on restaurant/bar patios and bans smoking within 6 meters of doors/windows, as well as 6 meters from customer service areas, including patios.
- The City of Richmond bans smoking within 25m of a sports field, 6m from any service building but make allowances for smoking rooms.
- The District of Tofino bans smoking in any part of a municipal park.
- The City of Port Alberni bans smoking within 15 metres of any of the city's 13 playgrounds.

In total, more than three-quarters (76.7%) of the province's population lives, works, and plays in Municipalities with some restrictions on smoking in public. The main purpose for creating a no Smoking Control Bylaws in public areas is to protect people from the health hazards of second-hand tobacco smoke. Other negative impacts of public smoking is the littering associated with cigarette butts and the fire hazard that cigarettes could cause in our parks and trail systems.

**HEALTH AND ECONOMIC CONSEQUENCES**

As tobacco is a harmful and addictive product that has health and economic consequences to our community it is important that these considerations be recognized. Tobacco use is the single most preventable cause of morbidity and mortality in BC. Tobacco use also has a clear and measurable economic cost such as the cost of the tobacco products, the direct health care costs, the lost income due to premature death and disability and the fire damage caused by careless cigarette use.

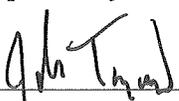
**FINES AND ENFORCEMENT:**

A fine based enforcement strategy is the standard approach to most Bylaw infractions. Some regions are taking another approach, one of encouraging compliance with public pressure, targeted education and signage. The City of Port Alberni has recently adopted this approach to what they consider so far to be a positive outcome. The education aspect of this strategy would consist of a social media outreach, pamphlets and posters at key locations such as the District Office, the Ucluelet Community Center and local businesses. The Chamber of Commerce and Tourism Ucluelet could also be utilized to promote the positive aspects of a smoke free Ucluelet. This education strategy would foster the "citizen enforcement" approach and empower our local community members with the authority to self-police violators rather than the standard fine approach.

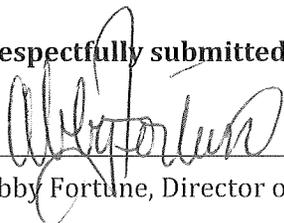
**SUMMARY:**

Public smoking poses a number of risks to the health, safety and to our natural environment. The regulating of public smoking beyond what the current provincial legislation regulates is becoming the provincial norm with urban municipalities setting the pace. Ucluelet is becoming known for its exceptional natural environment. Public smoking and the associated litter and fire danger would seem counterproductive towards this image.

**Respectfully submitted:**

  
 \_\_\_\_\_  
 John Cowgood, Planning Planner 1

**Respectfully submitted:**

  
 \_\_\_\_\_  
 Abby Fortune, Director of Parks and Recreation

(3) A person must not sell or offer for sale cigarettes from an opened package.

(4) A person must not sell or offer to sell tobacco at retail at a location to which a prohibition order under section 6.1 (2) (b) applies.

### **Tobacco not to be sold in certain places**

**2.1** (1) A person must not deal in, sell, offer for sale or distribute tobacco in any of the following places:

(a) land, or a building or structure, used primarily for the purposes of a hospital or other health care services;

(b) the campus of a public university or other public post-secondary institution;

(c) a building or structure that is owned or leased by a public body that is used primarily for athletic or recreation purposes;

(d) a building or structure that is owned or leased by the government or a Crown corporation or agency;

(e) a prescribed place.

(2) Subject to subsection (3), if any person contravenes subsection (1) in respect of a place, each manager, owner and lessee of the place is deemed to have contravened that subsection and each is liable for the contravention.

(3) It is a defence to a charge under subsection (2) if the manager, owner or lessee, as applicable, demonstrates that he or she exercised reasonable care and diligence to prevent the contravention.

(4) Subsection (2) applies whether or not the person who dealt in, sold, offered for sale or distributed tobacco, or any other person, is charged with contravening subsection (1).

### **No smoking or other tobacco use in schools**

**2.2** (1) In this section:

**"board"** means

(a) a board or francophone education authority under the *School Act*, or

(b) an authority under the *Independent School Act*;

**"school property"** means property that is

(a) owned or leased by, or operated under the authority of, a board, and

(b) used for the purposes of delivering educational programs or other learning programs,

and includes real property and improvements, and personal property;

**"superintendent"** means

(a) the superintendent of schools under the *School Act*, or

(b) a person exercising similar authority in respect of an independent school.

(2) Subject to subsection (3), a person must not smoke or use tobacco, or hold lighted tobacco, in or on school property.

(3) Subsection (2) does not apply to the ceremonial use of tobacco in or on school property if the ceremonial use of tobacco is approved by the board and it is performed

(a) in relation to a traditional aboriginal cultural activity, or

(b) by a prescribed group for a prescribed purpose.

(4) Subject to subsection (5), if any person contravenes subsection (2), the board, superintendent and principal each are deemed to have contravened that subsection and each is liable for the contravention.

(5) It is a defence to a charge under subsection (4) if the board, superintendent or principal demonstrates that each exercised reasonable care and diligence to prevent the contravention.

(6) Subsection (4) applies whether or not the person who smoked or used tobacco, or held lighted tobacco, or any other person, is charged with contravening subsection (2).

### **No smoking in or near certain places**

**2.3** (1) Subject to subsection (2), a person must not smoke tobacco, or hold lighted tobacco,

(a) in any building, structure, vehicle or any other place that is fully or substantially enclosed and

(i) is a place to which the public is ordinarily invited or permitted access, either expressly or by implication, whether or not a fee is charged for entry,

(ii) is a workplace, or

(iii) is a prescribed place, or

(b) within a prescribed distance from a doorway, window or air intake of a place described in paragraph (a).

(2) Subsection (1) does not apply to the ceremonial use of tobacco

(a) in relation to a traditional aboriginal cultural activity, or

(b) by a prescribed group for a prescribed purpose.

(3) Subject to subsection (5), if any person contravenes subsection (1) in respect of a place described under subsection (1) (a) (i) or (iii), each manager, owner and lessee of the place is deemed to have contravened that subsection and each is liable for the contravention.

(4) Subject to subsection (5), if any person contravenes subsection (1) in respect of a workplace, the employer is deemed to have contravened that subsection and is liable for the contravention.

(5) It is a defence to a charge under subsection (3) or (4) if the manager, owner, lessee or employer, as applicable, demonstrates that he or she exercised reasonable care and diligence to prevent the contravention.

(6) Subsections (3) and (4) apply whether or not the person who smoked tobacco, or held lighted tobacco, or any other person, is charged with contravening subsection (1).

### **Prohibitions on display or promotion of tobacco products**

**2.4** (1) A person must not

(a) display tobacco products, or

(b) advertise or promote the use of tobacco by means of a sign or otherwise

in any manner prohibited by the regulations.

(2) Despite subsection (1), the minister may order an exemption from a provision of the regulations made in relation to this section in respect of a person who retails tobacco from a building or structure that

(a) is a protected heritage property within the meaning of the *Local Government Act* or of the *Vancouver Charter*, and

(b) in the opinion of the minister, has a historic connection to the retail of tobacco.

### **Enforcement officers**

**3** (1) The minister may designate as enforcement officers any persons or categories of persons the minister considers qualified to be so designated.